



**DRAFT Minutes of the Ordinary Meeting of the Parish held at the Memorial Hall on 10th December 2025 at 6.30pm**

**Present:**

Councillors: Martin Pacetti, Ben Harris, Sue Weldon, Nick Butler, Helen Hudson-Butler (Clerk),

**122.25 Apologies for Absence**

Sue Weldon - Away

Peter Woodliffe-Thomas - Away

**123.25 Declarations of Interest**

Cllr Butler declared an interest in the Winwood Trust as he is a trustee.

**124.25 Public Participation**

Members of the public – 0

**125.25 Confirmation of Minutes of Previous Meeting**

The minutes of the previous meeting held on Thursday 13th November 2025 had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

**126.25 Chair's Report & Announcements**

- Buckinghamshire Fire Services Proposal
  - The chair announced his support for the Buckinghamshire Fire and Rescue Service on-call improvement program proposals. The proposal aims to remove or repurpose unreliable/unused fire engines and reinvest in more reliable resources.
  - Emphasis on maintaining strong fire cover and resilience across the county without cutting whole-time fire engines or firefighter numbers but reduction in part-time/unmanned stations. The proposals are seen as a realistic way to ensure the service remains sustainable and effective in the face of demographic changes.
  - The fire service is maintaining and growing its service to cope with demands while adopting a new strategic way of working and still has capacity to provide safe and sufficient services despite the changes.

**Action - Ben to write formal QPC response to the consultation and share with the Council to approve**

Chairs Initials:

Date:

- Chairman's annual report to be released before the Christmas break
- Tax base from Bucks CC should be with us by 12th December 2025
- Devolved Service - no increase although our maintenance costs have risen

## **Clerks Report & Public Correspondence**

### **127.25 Outstanding Actions from Previous Meetings (reference no. from Action Log)**

The document had previously been shared and updated by the Council. Actions arising:

ITEM NO	ACTION	STATUS	WHO	DUE DATE	DEC UPDATE
12	An update has recently been circulated from the Rosefield developers giving details of how they are changing their planning application. Although this potentially has little impact on Quainton we wish to support the local PC's appropriately. Contact the relevant PC's and ask what support they require	Ongoing	Ben Sue	Dec Meeting	
13	The Quainton Village shop continues to struggle although the increase in activity for the Post Office has secured this. This seems to be despite many ideas and suggestions being put forward. A follow up meeting is needed with the shop owners. Arrange meeting	Ongoing	Sue	ASAP	
53	Ben to meet with Matt to get more information on the boundary expansion proposal, Understand our obligations lie eg hedges, footpaths and share it with the group. Arrange a larger meeting to discuss the boundary expansion proposal and invite representatives from the affected areas.	Not started	Ben	Dec Meeting	
61	Explore the possibility of creating local business hubs/small units in the parish.	Not started	Ben & Helen Community Board	Dec Meeting	
64	Explore the possibility of installing INPOST elsewhere if the shop isn't an option	Not started	Ben	Dec Meeting	

AP12 has been marked as complete.

AP13 will need to wait for Sue's return.

AP53 Ben will engage with Hogshaw Council

AP61 moved to Nick who will engage with BRC

AP64 Ben to engage with Brian Fludgate on the shops application

## **128.25 Finance & Budget**

**Bank Reconciliation:** Completed for 30th November 2025.

Current Account £10,147.71

Reserve Account £36,588.83

Forecast Budget - £9,787.56 (-12%) Deficit (Due to Upper Street playground refurbishment)

Chairs Initials:

Date:

Having been circulated, the monthly financial statement and income/expenditure report was accepted and payments approved. Budget meeting due 15th December 2025.

**Action on Martin to look at alternative water supplier and Helen to investigate the high charges from Castle Water**

**129.25 Projects & Maintenance**

- The clerk is starting the website refresh.

**130.25 Community Engagement, Website & Social Media**

Summary of all activities discussed by the Clerk.

**131.25 Planning & Development**

Date	Reference	Address
10/11/2025	PL/25/3733/FA	Land at Station Road
10/11/2025	PL/25/3912/EU	98 Station Road - not planning application - merit required
17/11/2025	PL/25/5654/KA	Glebe Cottage - tree work in conservation area
21/11/2025	PL/25/3918/HB	3 The Green - Listed Building Consent for alterations, extension or demolition
21/11/2025	PL/25/4235/FA	8 Romney Lane - Loft conversion

No objections have been raised.

Planning breach on The Stables, Church St reported 5/11 as yet no updates

**132.25 Governance & Compliance**

- Emergency Plan **Resolved by Council** (living document that will be updated as necessary)
- Allotment T&Cs **Resolved by Council** (Cllr Pacetti to review bonfire clause)
- Formation of an HR Committee **Resolved by Council** (Cllr Pacetti, Weldon, Woodliffe-Thomas)

**133.25 Items for Council Decision**

- Minutes from 4 year strategy meeting **Resolved by Council**
- QFC defib running costs **Resolved by Council**
- 20mph/speed restrictions **Council agreed to not progress with 20mph but focus on speed reduction & road calming measures.**

Chairs Initials:

Date:

- 4 Year Strategy Plan **Resolved by Council** (living document that will be updated as necessary)
- Upgrade of QPC website **Resolved by Council**
- No E-Bikes in the Upper Street Playground **Resolved by Council**
- Purchase Salt Bins from BBC - £450 per bin **Resolved by Council**

### **134.25 Buckinghamshire Unitary Council Update**

Clr Gomm sent his apologies due to over running meeting and sent an email update covering the following

- Supporting Local Farmers through Council Activities and Procurement
- Bucks and Milton Keynes Fire service have a public consultation
- A reminder that the registration for Rosefield Solar Farm planning application is Friday, 12th December
- Community Board engagement with the Railway Centre/The Post Office and other local business
- The Highway resurfacing programme will now back off due to winter weather conditions, but Cllr Gomm will keep the pressure on with emergency repairs
- Cllr Gomm hopes that QPC will support and register comments where appropriate

Actions from previous meeting:

- Traveller Sites - meeting with Cllr Butler still to be arranged.
- Call for Sites - understanding is a decision on selected sites will start to be announced January 2026. Cllr Gomm will send the link to the Call For Sites register where QPC can see what sites have been put forward on a map.
- EWR - no positive update of when it all opens to operate with passengers.

### **Portfolio Reports**

#### **135.25 Finance, - Cllr Woodliffe-Thomas**

No update

#### **136.25 Public Services & Facilities, HS2 & Allotments - Cllr M Pacetti**

Shared details of BCC cycleway under the new bridge - more details to follow  
Allotments - tenants added to Scribe

#### **137.25 Planning & Development - Cllr Nick Butler**

Housing Needs Survey delivered to approx 650 homes in the area. Data will be available in 4 weeks.

**Action - Clerk to put out post on social media to remind people to submit**

Chairs Initials:

Date:

**138.25 Vice Chair, Transport, Highways & Primary School Relations - Cllr S Weldon**

No update

**139.25 Chair, Recreation, Community Health & Wellbeing - Cllr B Harris**

MUGA quotations and documentation supplied to BCC. Current lease covers the MUGA within permitted development but the lease is only for 15 years

**Action - Clerk to work with Saye & Sele to get new lease agreement of 25years +**

**140.25 Thames Valley Police & Highways Matters**

No update

**141.25 To Receive Reports from Outside Bodies**

Minutes from QMH committee provided by Nick Heirons

**142.25 To Consider Members Motions**

Cllr Harris suggested an amendment to the Quainton Parish Council name to Quainton Rural Community Council. **Approved by council**

**143.25 To Record Items of Business for the Next Council Meeting**

Meet with the Firework Committee - 5.45pm Thursday 8th January 2026

**Next Council meeting 6.30pm Thursday 8th January 2026**

Chairs Initials:

Date: